基督教香港崇真會安頌幼稚園
Tsung Tsin Mission of Hong Kong On Chung Kindergarten
2020/21 年度幼兒入學申請表
Application Form for Admission in the 2020/21 School Year

一. 幼兒資料 Applicant's Particulars

表格編號：_____

中文姓名： Name in Chinese		性別： Sex		相片 Photo
英文姓名： Name in English		宗教信仰： Religion		
出生日期： Date of Birth		出生地點： Place of Birth		
出生證明書號碼： Birth Certificate No.		申請班級： Applying for Class	☐ 上/下午幼兒班 K1(AM/PM) ☐ 全日幼兒班 K1(WD) ☐ 上/下午低班 K2 (AM/PM) ☐ 全日低班 K2 (WD) ☐ 上/下午高班 K3(AM/PM) ☐ 全日高班 K3(WD)	
住址： Home Address				
電話： Telephone No.		電郵地址： Email Address		
主要照顧者： Main Caregiver		家中常用語言： Spoken language at home		

二. 家庭成員資料 Family Member's Particulars

姓名 Name	與幼兒關係 Relationship with applicant	教育程度 Education Level	職業 Occupation	日間聯絡電話 Daytime Contact Telephone No.
	父親 Father			
	母親 Mother			

三. 其他聯絡人資料(如適用) Other Contact Person (If applicable)

姓名 Name	與幼兒關係 Relationship with applicant	日間聯絡電話 Daytime Contact Telephone No.

四.其他資料 Other Information

家長選擇本校原因： Reason for choosing our school	

填表人姓名
Name of Parent/Guardian：_____

填表人簽名 日期
Signature of Parent/Guardian：_____ Date：_____

注意事項 Point to Note:

此表格所提供的個人資料會用作處理幼兒學校入學申請之用。根據個人資料 (私穩) 條例規定，申請人有權要求查閱、更正及更新其個人資料。如有查詢，請與學校聯絡。

Personal data in this form is provided for processing application for kindergarten admission. In accordance with the Personal Data (Privacy) Ordinance, applicants have the right to access, correct and update their own personal data. Please approach the nursery school for any enquiries.

編製日期：九九年十月
修訂日期：一九年四月

遞交入學申請表備忘

Notes on Submitting Application Form

1. 家長必須親臨學校遞交申請表。請帶同(i) 行政費 $40；(ii) 兒童出生證明書副本；(iii) 免疫接種紀錄(針卡)副本 (正、背面)；(iv) 相片一張 (貼在報名表上)；及 (v) 貼上$2.0 郵票之回郵信封四個。
   Parents must submit the application form to school in person with (i) an administrative fee of $40; (ii) a copy of child's birth certificate; (iii) a copy of immunization record (injection card including page with the child's name) ; (iv) a photo (adhered to application form); and (v) 4 self-addressed envelopes with $2.0 stamp attached respectively.
2. 支票抬頭為「基督教香港崇真會安頌幼稚園」，**所繳交之費用，不論取錄與否，概不退回**。
   Please make cheque payable to "Tsung Tsin Mission of Hong Kong On Chung Kindergarten". Paid fee will not be refunded under any circumstances.
3. 學校將按各級學額空缺情況安排約見，稍後將透過信件通知獲安排面試的申請人。
   The School will arrange interviews according to vacancies of each grade. Eligible applicants will be notified for interview via mail.
4. 若學校未能於 2020/21 年度為貴子女安排學位，本表格將於 2021 年 9 月銷毀。注意：所交表格及文件恕不獲發還。
   If the School cannot provide placement for the applicant during 2019/20 school year, all the documents related to this application will be destroyed by September 2021. Please note: ALL forms and documents will not be returned.

Tsung Tsin Mission Of Hong Kong Social Service

2020/21 academic year Kindergarten Admission Arrangement

Our early childhood education service units which provide quality kindergarten education will consider every applicant in fair, open and just manner.

A. Collection of Application Form

- Application forms can be downloaded from the school website or obtained in person from school.

B. Return of Application Form

- Parent should submit the application form to the school in person together with required documents, including a copy of birth certificate, a copy of immunization record (both sides), a photo (adhered to the application form), self-addressed stamped envelope, and administration fee $40. All applications submitted by fax, e-mail and any other means application will not be accepted. (Please be reminded that all forms, documents and administration fee will not be returned or refunded.)

- Return Period

Date：	Start from 10.6.2019
Period：	Monday to Friday 9:00am - 12:00pm; 1:30pm - 5:00pm

C. Interview Arrangements

- The School will arrange interview for all applicants who have submitted complete set of required documents and administration fee within specified period.
- Notification of interview arrangement will be mailed to parents. Usually the interviews will be conducted around November.
- Interview aims at observing children's ability and performance, communicating with parents on the views towards early childhood education.
- If necessary, parents may approach the school and request interpretation or translation services.

D. Notification of Application Result and Registration

- Result will be mailed to all applicants who have attended interview.
- Upon notification of admission, parents must complete the registration procedures, submit "2020-21 Registration Certificate for Kindergarten Admission" (2020/21 RC) and pay a registration fee (Whole-day Class - K1 to K3 classes- HK$1000, Half-day Class – K1am/pm, K2am/pm, K3am/pm – HK$500, which will be deducted in the first installment of school fee) during the "centralized registration dates". (Actual dates to be announced by Education Bureau). Parents unable to complete the registration procedures on time will considered be as declining the offer.

- Any unfilled places after the centralized registration dates will be allocated to applicants on the waiting list.
- If registered applicants request withdrawal and retrieving “2020/21 RC”, it will be deemed as declining the offer and the paid registration fee will not be refunded.

E. Admission criteria

Priority of consideration will be given to:

- Parents agree with the Agency’s mission and objectives of education;
- Applicant reaches eligible age to enroll;
- Performance of applicant in interview;
- With siblings currently studying in the same school;

F. Related Links

Admission Arrangements for Nursery (K1) Classes in Kindergartens, Education Bureau

https://www.edb.gov.hk/tc/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/index.html

* For any inquiries about admission arrangements, please feel free to contact the school via email or phone call.